

**COMMUNITY MEETING WRITTEN NOTICE**

Date: \_\_\_\_\_

Dear Property Owner:

[INSERT NAME OF APPLICANT] \_\_\_\_\_ (the “Applicant”) is seeking a special use for a cannabis business establishment (the “Proposed Special Use”) to be located at [INSERT ADDRESS OF PROPOSED CANNABIS BUSINESS ESTABLISHMENT] \_\_\_\_\_, Chicago, Illinois.

In accordance with Section 17-13-0905-G of the Chicago Zoning Ordinance, Chapter 17 of the Municipal Code of the City of Chicago, please be informed that the Applicant shall hold an in-ward community meeting to discuss its Proposed Special Use at [INSERT LOCATION OF COMMUNITY MEETING] \_\_\_\_\_, Chicago, Illinois.

The community meeting shall have [INSERT NUMBER OF PHYSICAL SESSIONS; MUST BE AT LEAST THREE (3)] \_\_\_\_ physical sessions, which will be held as follows:

- a. [INSERT DATE AND TIME] \_\_\_\_\_
- b. [INSERT DATE AND TIME] \_\_\_\_\_
- c. [INSERT DATE AND TIME] \_\_\_\_\_
- d. [ADD ADDITIONAL SESSIONS, IF APPLICABLE] \_\_\_\_\_

Each physical session of the community meeting shall have a virtual component so that those that do wish to attend and participate but do not want to physically attend can virtually attend and participate. To virtually attend and participate: [INSERT HOW VIRTUAL COMPONENT CAN BE ACCESSED AND HOW THE PUBLIC CAN PARTICIPATE] \_\_\_\_\_

Sincerely,

\_\_\_\_\_  
Signature